

## **MSAPTF Minutes:**

**August 26, 2010**

**Attending: Lori Verderosa, Carmela Geer, Wendy Lord Harvey, Scotty McLeish, Bruce Long, Lynn Dible, Mark Tanguay, Jennifer Barrera**

**Agenda: Minutes from July meeting – Motion to accept agenda – Scotty; 2nd – Wendy**

**Bruce Long – requests that we discuss the \$300.00 vote for Life of an athlete and requests that Vote for expenditure to be placed on agenda.**

**Discussion on the vote for for \$300 in expenditures for the life of an athlete. Boosters will be providing additional funds for sports – discussion from last meeting that was reviewed:**

**Motion to reconsider placing item on agenda. Motion by – Bruce Long 2nd- Carmela Geer**

**Discussion about Life of an athlete.**

**Motion to reconsider? - All in favor – Wendy opposes**

**Bruce Long-Motion to take it up at the next meet – Unanimously approved.**

**Task force coordinator's report – Lori provides general overview of her written submission.**

**Committee reports:**

**Membership committee:**

**Wendy & Lori met re: New member appointed at 8/16 Town Council Meeting mtg - Rick Lombardi ( security at St. George's). Two additional members are pending confirmation. Discussion about voting membership, sector representation and subcommittee**

membership.

Wendy presents progress with recruiting for voting/non-voting/sectors.

Media: Lori presents letter from Collette Falls– creative director at CMV ( marketing director) has approached us with desire to continue to work with MSAPTF to work on media campaign. She has left the agency and would like to provide freelance services. Wants to come and speak with committee or media committee. She recommends not spending a lot of money on print ads.

Discussion on remaining media funds and coordination with NSAPTF.

#### **Spotlight: Sustainability**

Carmela Geer read correspondence from Shawn Brown regarding current MSAPTF employment and the pending changes. Correspondence also identified possible conflict with possible staffing changes and recent ordinance changes.

Discussion regarding Class A ordinance – discussion about writing and passing of ordinance and what MSAPTF obligation to class A training is as written in the ordinance.

Discussion about ending of SPIF/SIG and RISAPA Town Match.

Mark reports on salary, personnel costs and project costs presented.

Discussion of decreased job responsibilities, funding, pending grants, revised job description, inclusion of grant requirements into job description vs. sep job description, if there is a need to post new job, timeline etc.

Discussion of whether PT is a “new job” and if this needs to be posted according to Town of Middletown HR policy. Friday Sept 17th with hrs and rate decreased – We would want to post the position & we would want to advertise – task force can chose the time frame.

Emergency Meeting: Tuesday, August 31st at 6:00 2nd Floor Conference Room.

Mark and Lyn leave the meeting.

Discussion about sustainability and specifically developing a 501 (c) (3).

Discussion about SPIF/SIG final evaluation report – what do we want to do with it? No recommendations given at this time – consensus

Discussion of Communications Plan – we have a \$5386.00 credit balance with Coty and Derosio. Discussion of parameters around spending the money with the communications committee .

Lori reports a meeting with new Newport Task Force coordinator. We have a combined website with Newport... discussion about domain name, spending \$5K credit, ongoing working with Newport, both entities own the domain name for another year.

Lori requests permission to continue to explore educational programs with DOH.

There discussion about intern.

Discussion of new meeting time.

Next Meeting will be held outside of the 4th Thursday of each month schedule. Next Month’s meeting will be held on September 30th in Town of Middletown Council Chambers.

4:22 motion to adjourn.